

Budget Analysts

13-2031.00



Description: Examine budget estimates for completeness, accuracy, and conformance with procedures and regulations. Analyze budgeting and accounting reports.

Other Resources:

[ONET Link](#)

[MyNextMove Link](#)

Sample of Reported Job Titles: Budget Analyst, Budget Coordinator, Budget Officer

Job Zone

Title: 4 - Considerable Preparation Needed

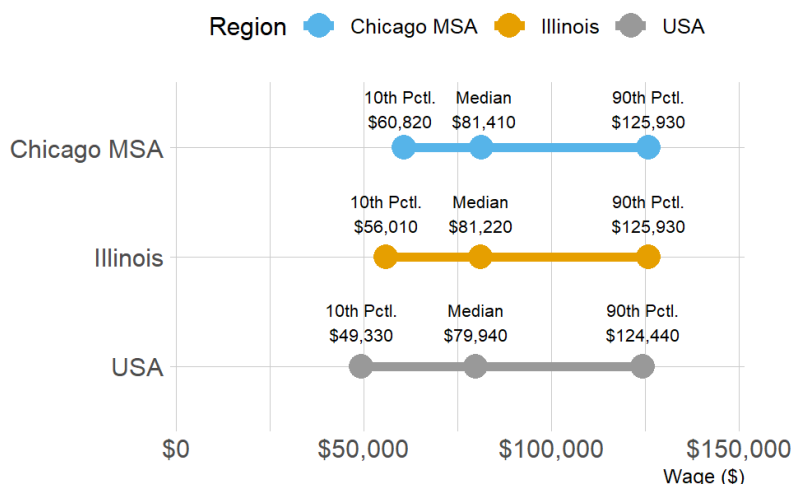
Education: Require a four-year bachelor's degree.

Experience: A considerable amount of work-related skill, knowledge, or experience is needed.

Training: Several years of work-related experience, on-the-job training, and/or vocational training needed.

Hot Technologies: Adaptive Planning, and planning software, Budgeting, Business performance management BPM software, Enterprise resource planning ERP software

| Region | Employment | Location Quotient | Median Wage |
|-------------|------------|-------------------|-------------|
| Chicago MSA | 580 | 0.41 | \$81,410 |
| Illinois | 900 | 0.48 | \$81,220 |
| USA | 47,440 | — | \$79,940 |



Top 5 Core Tasks According to Current Job Holders

Frequency Importance (out of 100)

Summarize budgets and submit recommendations for the approval or disapproval of funds requests.

More than yearly

89

Analyze monthly department budgeting and accounting reports to maintain expenditure controls.

More than monthly

88

Examine budget estimates for completeness, accuracy, and conformance with procedures and regulations.

More than monthly

87

Direct the preparation of regular and special budget reports.

More than monthly

84

Provide advice and technical assistance with cost analysis, fiscal allocation, and budget preparation.

More than monthly

84