

Eligibility Interviewers, Government Programs

43-4061.00



Description: Determine eligibility of persons applying to receive assistance from government programs and agency resources, such as welfare, unemployment benefits, social security, and public housing.

Other Resources:

[ONET Link](#)
[MyNextMove Link](#)

Sample of Reported Job Titles: Business Employment Specialist, Case Manager, Eligibility Examiner

Job Zone

Title: 3 - Medium Preparation Needed

Education: Require training in vocational schools, related on-the-job experience, or an associate's degree.

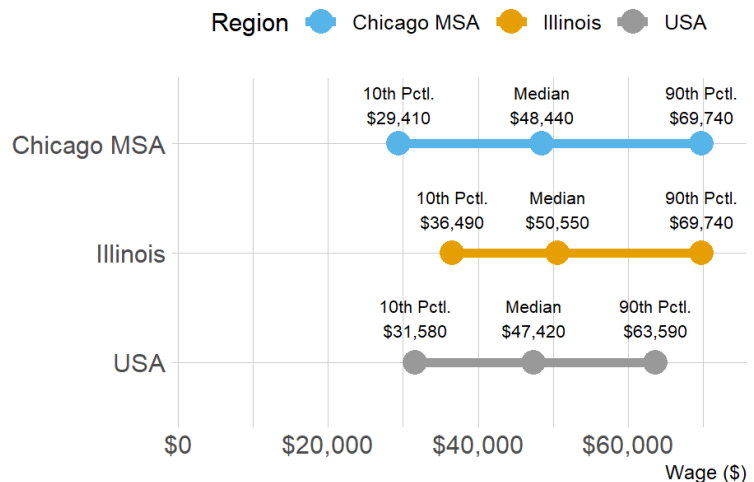
Experience: Previous work-related skill, knowledge, or experience is required.

Training: One or two years of training involving both on-the-job experience and informal training with experienced workers needed. A recognized apprenticeship program may be associated with these occupations.

Core Certifications: Fair Housing Compliance

Hot Technologies: Microsoft Access, Microsoft Dynamics, Microsoft Office Suite

Region	Employment	Location Quotient	Median Wage
Chicago MSA	1,440	0.32	\$48,440
Illinois	1,700	0.28	\$50,550
USA	151,340	—	\$47,420



Top 5 Core Tasks According to Current Job Holders

Importance
Frequency (out of 100)

Interpret and explain information such as eligibility requirements, application details, payment methods, and applicants' legal rights.

Daily

91

Interview benefits recipients at specified intervals to certify their eligibility for continuing benefits.

Daily

88

Keep records of assigned cases, and prepare required reports.

Daily

88

Compile, record, and evaluate personal and financial data to verify completeness and accuracy, and to determine eligibility status.

Daily

87

Answer applicants' questions about benefits and claim procedures.

Hourly or more

86